

MACLA/Movimiento de Arte y Cultura Latino Americana Visual Arts Curator

Visual Arts Curator – MACLA/Movimiento de Arte y Cultura Latino Americana seeks a collaborative and enthusiastic *Visual Arts Curator* interested in uplifting the work of contemporary Chicanx/Latinx visual artists as a strategy for broader community engagement.

MACLA/Movimiento de Arte y Cultura Latino Americana is an inclusive contemporary arts space grounded in the Chicano/Latino experience that incubates new visual, literary, and performance art in order to engage people in civic dialogue and community transformation.

MACLA Values:

- **Inclusive** – MACLA values diverse ideas, perspectives, cultures, sexual and gender identities and creates a space where all are welcomed, respected, and treated with equity.
- **Collaborative** – MACLA convenes individuals with shared values to partner with us as thought leaders and partners to implement innovative and effective programs which inspire and engage our community.
- **Integrity** – MACLA holds ourselves to the highest ethical and professional standards in our decisions, actions, and communications.
- **Optimistic** – MACLA’s work inspires our community to think differently about the world that we live in through our artistic practices.
- **Innovative** – From our programs to organizational practices, MACLA is adaptive, reflective, and constantly evolving to our changing world.
- **Leadership** – Leadership is developed throughout MACLA from our youth program participants to our artists, volunteers, staff, and Board of Directors. As an organization grounded in Latinx arts and culture, we strive to provide a space for the development of Latinx leadership within our community.

Position Description:

The *Visual Arts Curator* works to present artistically excellent and relevant programs that represent the best in contemporary Latinx art and are accessible to a broad public, aligned with MACLA’s mission and strategic priorities. This full-time position is perfect for someone who understands the transformative aspect of the visual arts, community engagement, and creating a space for artists to help shape the critical conversations of our times. MACLA’s programs create opportunities to present relevant work grounded in the broader Latinx diaspora providing a participatory experience for audience members.

We are looking for an enthusiastic cultural worker who can “get” MACLA and its niche in the arts ecology. The ideal candidate is highly organized, has an entrepreneurial mindset along with experience in the visual arts, and looks to improve existing systems for increased effectiveness. You enjoy both the administrative and the creative aspects of program development, work collaboratively with coworkers, artists, and the general public and understand the importance of supporting the next generation of leaders through meaningful internship opportunities.

Visual Arts Curator will:

- Curate exhibitions that reflect the breadth and depth of contemporary Latinx art, along with issues that are relevant to our local community.
- Develop public programs that inspire and engage the larger community.
- Serve as a resource to visual artists at the local, regional, and national levels.
- Supervise Gallery Associate & paid curatorial interns; support their role in exhibition design and exhibition installation.
- Serve as the point of contact for visual artists.
- Develop participatory activities for each exhibition.
- Write the curatorial text for publicity, announcements, and brochures in clear and concise language.

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- Supervise the Gallery Associate who prepares, coordinates, and implements logistics; including contracts, condition reports, payments, travel, and hotel accommodations.
- Coordinate and maintain program documentation and archives.
- Research program themes, potential artists, and program schedule to implement MACLA's mission and strategic priorities.
- Develop visual arts program schedules and exhibition timelines.
- Oversee all visual arts program logistics from concept to post-production evaluation.
- Organize educational events, public outreach strategies, and exhibition tours.
- Serve as lead for offsite curatorial opportunities.
- Coordinate program logistics for MACLA's Annual Latinx Art Auction (i.e. inviting artists, artwork, documentation, etc.).
- Develop and monitor program budgets.
- Research and implement revenue-generating activities including paid classes and art sales.
- Assist with MACLA's social media outlets on a rotation schedule.
- Support other MACLA programs as needed.

Overall MACLA

- Support MACLA's fund development goals, including grant development and reporting, program previews, and donor cultivation events.
- Participate in key organizational meetings, such as strategic planning, facility planning, and Board meetings.
- Attend meetings, conferences, and peer learning networks on MACLA's behalf.
- Assist with other programs and projects as needed.

Qualifications:

Studies show that women and POC apply to 20% less jobs because they feel they are underqualified. We encourage you to apply even if you don't meet every single qualification.

- A BA degree in one of the following areas of study: Museums, Visual Culture, Curatorial, Art History, Visual Arts, Spatial Arts, Chicana/o studies, Latin American studies, etc. MA preferred.
- A minimum of three years of professional curatorial experience.
- A professional and resourceful style; the ability to work independently and as a team player, open to feedback.
- Good follow-through on tasks, ability to handle multiple responsibilities & set priorities
- Top-notch writing, editing & proofreading skills along with excellent oral communication skills. Bilingual (Spanish/English) is a plus.
- Strong computer skills; proficiency in Microsoft Office Suite, Salesforce, and social media
- Valid CA Driver's License, access to a vehicle, and DMV background check
- Ability to lift 30lbs. at a minimum
- Deep passion and commitment to advancing contemporary Latinx art and culture
- Good-natured, flexible, and the ability to work under pressure
- Have a growth mindset and are interested in personal/professional development
- Professional demeanor paired with the ability to be flexible and maintain a sense of humor
- As a part of our commitment to health and safety, COVID-19 vaccination is required for all current and newly hired employees and contractors.

The **Visual Arts Curator** reports to the Executive Director, supervises the Gallery Associate and Paid Curatorial Intern, regularly collaborates with all MACLA staff, and interacts with community volunteers.

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Compensation & Benefits:

This position is full-time and exempt. This position requires some evenings and weekends. The annual salary for the *Visual Arts Curator* is \$70,000 – 85,000 depending on experience and is non-negotiable. This position is expected to work onsite but will have the flexibility to work from home once a week after the 90-day probationary period.

MACLA offers a competitive benefits package that includes 100% employer-paid medical (Kaiser Permanente) and dental plans (Blue Shield). Eligible dependents are considered at 50% of the cost. MACLA offers a 401K match (currently at 6%), paid holidays, accrued vacation, and sick time, along with professional development and wellness resources.

Hiring Process & Timeline:

Applications will be reviewed on a rolling basis until the position is filled. Below is a target timeline that may change as needed.

MACLA will reach out to qualified candidates to schedule an initial interview by mid-July. Finalists will be invited to schedule a 45–60minute in-depth interview in late July/early August. Finalists will have the opportunity to speak with MACLA staff regarding the nature of the work, activities, and organizational culture. MACLA will request to speak with the finalists' references. An offer will be made shortly after. The expected start date for this position is between August 15 – 31, 2022.

To apply, send the following to HR@maclaarte.org with *Visual Arts Curator* as the subject line

- Cover Letter (specifically state how your experience and skills relate to the position)
- Résumé (no longer than 2 pages)
- Writing sample: propose a one-paragraph exhibition concept including the potential artists

Please note that only complete applications - cover letter, resume, writing sample – will be considered. No calls, emails, or social media messages, please. We will follow up with qualified candidates only due to the volume of interest. Prospective applicants are encouraged to review our website and social media prior to applying.

MACLA is an equal opportunity employer committed to diversity and to creating a work environment where the individual is valued and respected. MACLA welcomes applicants from diverse backgrounds and seeks to hire qualified staff reflecting the rich diversity of communities we serve. We define diversity in broad terms to include race, ethnicity, age, gender, religion, sexual orientation, gender identity and expression, disability, and socio-economic status.

For more information, please visit <https://maclaarte.org>