



¿Qué Onda? Summer Digital Media Workshop
Digital Media & Culture Studio at MACLA
Registration Application

Dear Parents and Applicant:

Thank you for your interest in the Digital Media & Culture Studio at MACLA (DMC Studio)! Please fill out this application form, and return it to DMC Studio on or before your first day of class.

By signing this form, you accept the DMC Studio at MACLA policies and procedures.

Applicant's name (Last) _____, (First) _____

Gender: M F Age _____ School _____

Parent's / Guardian's Name (Last) _____, (First) _____

Permanent Address:

Contact #: Home _____ Work _____ Cell _____

Email: Parent _____

Email: Student _____

Class(es): _____

Paid: \$ _____

Emergency Contacts: Please list in order of preference individuals we may contact in the event of an emergency.

Name _____ Relationship to Child _____

Address _____ Telephone # _____

Name _____ Relation to Child _____

Address _____ Telephone # _____

Language(s) spoken by student participant _____

Language(s) spoken by parent / guardian _____

Student participant ethnicity(s) _____

Parent Signature _____

Date _____

Received By: _____

Date: _____

MACLA Staff

By signing this form, you accept the DMC Studio at MACLA policies and procedures.

Standards of Behavior Form (for student)

The Standards of Behavior form must be signed by all DMC Studio participants prior to participating in the program. These standards will be applied across the board for all youth under the age of 20. As a youth participating in DMC Studio, I agree and understand the following:

I am here to celebrate the power of the youth voice, and as such, will do my utmost to represent the positive spirit of MACLA's Youth Program, and will act responsibly throughout my stay.

1. There will be no drinking of alcohol or illegal drug use at any time. There will be no illegal behavior of any kind during my participation in the program. Failure to comply with this will result in my immediately being excused from the program. I will discourage others from engaging in this activity as well.
2. No guests not affiliated with the program will be allowed during the workshops at any time without proper notification to the coordinator of the program and the workshop instructor.
3. There will be no violence allowed at any time. Failure to comply with this will result in being immediately excused from the program.
4. As a participant, I am responsible to attend and be present at all assigned activities. I will be available at all times during the program.
5. I understand that sexual activity or sexual innuendos directed to any other participant or adult instructor is completely prohibited. Failure to comply with this will result in being immediately excused from the program.
6. There's no place in the program for comments or innuendos that could potentially diminish anybody's presence as a whole.
7. Cigarette smoking is not permitted within the premises of MACLA. .
8. Any concern or suggestion about the program or the participants in the program will be properly addressed in a timely manner to the coordinator of the program.

By Signing below, I agree to these understandings.

Name, & Signature (student)

Date

DMC Studio–Program Policies

Admission

Each student must be enrolled in the summer program by a parent or legal guardian approval. Admission is on or before the first day of a summer session (see dates).

Attendance

Daily attendance will be taken during the classes and activities. All students are to attend all classes regularly and promptly for which they are scheduled. If a student misses a class, parent will be informed immediately. If it is necessary for a student to be absent from the after-school program for any reason, the parent or legal guardian should call the school office (408-998-2783 X24). If the program office has not received a phone call, students' must bring a written statement from parents or guardian to the program's office upon returning to the DMC Studio. After three unexcused absences, the student will be dropped from the program and his or her spot will be given to the next person on the waiting list. No exceptions. No excuses.

Discipline Policy

The purpose of discipline policy is to facilitate a positive summer program climate where each student feels safe and secure; where faculty and staff agree on general principles of discipline within a framework of progressive discipline; where parents are kept informed of their child's behavior and are encouraged to support the school's decisions; and where all students are provided with opportunities to grow in personal and social development and, if they are involved in a discipline concern, are given due process. Rules and regulations outlined in standards and behavior form will be applied during all youth activities and all students enrolled are expected to obey them. If a student fails to do so for the first time, the parent will be informed and the student will get a warning. If the office receives another discipline referral from the same student, then a parent conference will be held and the student will be suspended from the program for one week. If the third discipline action happens, student will be expelled from the DMC Studio program and he or she may not enroll for the existing academic year or following summer.

Pick Up Policy

Your child will be supervised inside the DMC Studio from 4:00PM-7:00 PM. For more information, please contact us at 408-998-2783 X24.

Medication Policy

A parent or guardian will be called to pick up a child who is sick or injured. Medicine will not be administered without written permission from the parent or legal guardian.

Peapod Alumni Organization

We are committed to providing the best experience possible at the DMC Studio at MACLA. In order to do so, we need to survey past and present participants in the program. Please

provide an email, phone number, webpage, Facebook /social networking profile url (example www.facebook.com/johnsmith) or any form of contact that would be the best way of reaching the student in the future after they have left the academy:

I have read and understood the DMC Studio at MACLA Policies.

Student's Name: _____

Student's Signature: _____

Parent's Name: _____

Parent's Signature: _____

Date: _____

Program Fee \$25 / Summer Workshop

DMC Studio at MACLA is open to all skill levels to participate.

Photo and Media Waiver policy

The DMC Studio at MACLA is a free after school/summer program, funded by MACLA and its partners.

Documentation of the program, included participants and their work ensures that the program will continue to be funded. Please read the photo waiver form for more details.



Photo, Video and Content Waiver Form

I understand that my dependent's, photograph, picture, voice or likeness (collectively "image") and content produced using the Digital Media & Culture Studio at MACLA, including sound recordings, narrative videos and any work made at the facility may be used for all promotional purposes by **MACLA / Movimiento de Arte y Cultura Latino Americana** and their successors and assigns, sponsors, beneficiaries, designees licensees, affiliates, and employees (collectively "grantees"). Additionally, student artists must credit MACLA's Digital Media & Culture Studio at MACLA. The student artist(s) shall remain the full legal owners of work produced at the Digital Media & Culture Studio at MACLA. I hereby grant to the grantees the right to (i) use my dependent's image and content produced in promotional materials or for any other legitimate purpose, (ii) create composite or computer-manipulated materials from my image and content, (iii) use, reproduce, publish, exhibit, distribute, and transmit my image and content in any media, including but not limited to print material, television, film, internet, DVD, and CD-ROM, (iv) assign the above rights to third parties. I waive the right to inspect or approve my dependent's image and or materials that incorporate my dependent's image and content produced at Digital Media & Culture Studio at MACLA. I understand that I will receive no compensation in connection with the use of my dependent's image. I release the grantees from any liability, damages, or claims resulting from the use of my dependent's image and content, including claims for libel or invasion of privacy. I understand and agree that the terms of this paragraph are binding on my heirs, assigns, and legal representatives.

I have carefully read this Waiver of Liability and Agreement and fully understand its contents. I am aware that by signing this Waiver and Release of Liability, I am waiving legal rights and knowing this, I sign it of my own free will.

ADULT/PARENT SIGNATURE _____ DATE _____

(PRINT NAME) _____

YOUTH/DEPENDENT'S NAME _____

(Parent or guardian signature is required if the participant is under 18)